

Latchkey Information

HOURS AND DAYS OF OPERATION

The Latchkey Program will operate Monday through Friday from 6:45 a.m. to 8:10 a.m. for elementary, 6:45 a.m. to 9:00 a.m. for middle school; and from 3:00 p.m. to 6:00 p.m. for elementary, 3:40 p.m. to 6:00 p.m. for middle school.

FEES

Charges for child care:

One child per family.....\$2.50 per hour

Two children per family.....\$4.50 per hour

Three children per family.....\$6.50 per hour

(\$2.00/hr. for each additional child)

Charges are figured on an hourly basis (not by 1/4 or 1/2 hours). Charges are based on daily attendance and the number of children per family who attends per day.

K-4 A.M. Hours are: 6:45 a.m. to 8:10 a.m.

Arrival between – 6:45 a.m. – 7:15 a.m. = 1½ hours charge

Arrival between – 7:16 a.m. – 8:10 a.m. = 1 hour charge

P.M. Hours are: 3:00 p.m. to 6:00 p.m.

Depart between – 3:00 p.m. – 4:00 p.m. = 1 hour charge

Depart between – 4:01 p.m. – 5:00 p.m. = 2 hours charge

Depart between – 5:01 p.m. – 6:00 p.m. = 3 hours charge

5-6 A.M. Hours are: 6:45 a.m. to 9:00 a.m.

Arrival between – 6:45 a.m. – 8:00 a.m. = 2 hours charge

Arrival between – 8:01 a.m. – 9:00 a.m. = 1 hour charge

P.M. Hours are: 3:45 p.m. to 6:00 p.m.

Depart between – 3:45 p.m. – 4:45 p.m. = 1 hour charge

Depart between – 4:46 p.m. – 6:00 p.m. = 2 hours charge

Parents whose children remain past 6:00 p.m. must pay an overtime fee as follows:

1. The first 1-15 minutes overtime = \$10.00 per family.
2. Each additional 1-15 minutes = \$ 5.00 per child.

An overtime fee will be assessed if pickup is after 6:00 p.m. Parent must notify latchkey by 5:30 p.m. if going to be late. If not notified and latchkey personnel are not able to reach anyone on pickup list, dismissal from program will occur if situation is excessive (3 times).